

**Board Meeting**

**Time:** 6:00 pm

**Date:** November 10th, 2022

**Place:** *Liberty Academy*



**AGENDA:**

**I. PRELIMINARY**

- A. Call to order at: \_\_\_\_\_
- B. Roll Call

	Present	Absent	Start Date of Current Seat / Current Term Year
Shelby Hull, President	_____	_____	10/12/2017 • 5th
Heather Beyer, Secretary	_____	_____	10/12/2017 • 5th
Dina Godby, Board member	_____	_____	05/14/2019 • 3rd
Robyn Adams, Treasurer	_____	_____	10/22/2018 • 4th
Lurdes Lopez, Board Member	_____	_____	05/14/2019 • 3rd
Marianne Forman, Board Member	_____	_____	05/17/2018 • 5th
Stacey Harrell, Board Member	_____	_____	01/27/2022 • 1st
Carlee Zank, Board Member	_____	_____	03/21/2022 • 1st
Randy Lindquist, Board Member	_____	_____	09/15/2022 • 1st

- C. Flag Salute

**II. ADOPT CONSENT AGENDA**

- A. Approve the Agenda for the November 10th, 2022 Board Meeting
- B. Approve the Minutes from the September 15th, 2022 Board Meeting

**III. REPORTS**

- A. Shelby

- 1. Castberg request for \$

- B. Marianne

- 1. Essay contest update

- C. Heather

- 1. Veterans Day Car Decorating Contest Update - Award + Thank You for Dana
- 2. Camp Christmas Fundraiser
- 3. Christmas Gift for Classroom Libraries - PLEF Literate Citizens Program
- 4. Christmas Donor Letters
- 5. Christmas Donor Thank You Gifts
- 6. Jogathon Discussion -
  - a) What are we raising money for
  - b) How much to spend on incentives (inflatable slides and individual student awards)
  - c) How much to spend on gifts for winners,
  - d) Shirts

- D. Dina

- 1. Spiritwear Update

- E. Stacy

- 1. Senior Scholarships Update
- 2. Ongoing Teacher Grants

F. Robyn

1. Treasurer's Update

IV. PROPOSED FUTURE MEETING DATES

A. All meetings will be held at Liberty Academy at 6pm: *January 19th, March 9th, May 18th, June 15th*

V. ADJOURNMENT

A. Meeting adjourned at: \_\_\_\_\_

Proposed Calendar for 2022-2023

<u>Month</u>	<u>Event</u>	<u>Cause</u>	<u>Goal</u>	<u>Actual</u>	<u>Set Aside</u>	<u>Total Donation</u>	<u>Notes</u>
<b>August</b>	Spirit Wear	PLEF General Fund	\$5,000		100%	\$0	
<b>September</b>	<b>September 29th High School Outreach</b> Fast Food on Campus (Pre-Order)						Send PLEF reps to school on leadership day.
<b>October</b>	<b>October 6th</b> \$5 Disney Dress up day  Fall Festival (Every other year '23-'24)	Gaga Ball	\$5,000		Over \$5,000		Leftover bracelets
<b>November</b>	<b>November 11th Veterans Day Parade</b> Car decorating contest				Prizes at assembly for kids at each campus who have best decorated cars.		Midway tickets
<b>December</b>	Send out Donation Request Letters to LFCS vendors						
	Send donation request letters to LFCS Alumni and Legacy Staff						Staff and Alumni can donate a certain amount for naming rights of something? Classrooms, tiles, etc.
	Mail PLEF Large Donor Gifts						Stockings with PLEF swag for donors over \$250 annually
	Teacher classroom decorating competition						Award prizes to teachers based on their Dec classroom decor.. \$10 Starbucks cards
<b>January</b>	<b>Jan 11th</b> LFCS Board Meeting						Presentation by PLEF to LFCS board
	<b>Jan 12th</b> \$5 Dress up day	Field Trips					Stickers / bracelets?

	<b>Jan / Feb</b> Teacher Grants	5 grants for LFCS teachers			\$500 per teacher		
<b>February</b>	<b>Feb 1st - 25th</b> Jogathon February 24th (Run)  Essay Contest						Feb 25th Jogathon + Assemblies, Jumpers and big prizes (\$1,000)  Marianne finding prompts. Silver coins for winners.
<b>March</b>	<b>March 2-3</b>  Gala??? March 24, 25, 31, April 1   Spirit Wear Sales at Open Houses						Jogathon prize assemblies  Get sponsors for ALL tables (\$500 for a table of 8, 15 tables = 160 people) Auction items, Dance floor, Harvey's Band, Honoree Award Video
<b>April</b>	<b>Send out scholarship applications</b>  <b>April 24th - 28th</b> Coin Clash  <b>April 28th</b> Dress up day	???		Apx \$10,000			
<b>June</b>  <b>June 24th</b> <b>HS Grad</b>	Senior Scholarships  Senior Volunteer Recognition Award  ESLR Winners  Legacy Scholars K-12 LFCS kids	Scholars hip  Scholars hip  Scholars hip  Scholars hip			\$100 per senior  \$1,000  \$500 each  \$150		